

# DUNSMUIR RECREATION & PARKS DISTRICT

## BOARD OF DIRECTORS REGULAR MEETING AGENDA THURSDAY – DECEMBER 12, 2024 – 6PM DUNSMUIR COMMUNITY BUILDING

### 1. CALL TO ORDER

### 2. ROLL CALL

### 3. AGENDA APPROVAL

### 4. AUDIENCE NOT ON AGENDA

(Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.)

### 5. CONSENT AGENDA –

- Minutes – September 12, 2024 regular meeting / October-November meetings canceled
- September payroll #2 – net wages & taxes - \$3441.17
- October payroll #1 & 2 – net wages & taxes - \$4795.39
- November payroll #1 & 2 – net wages & taxes - \$3337.94
- October – Vendor Disbursements – \$66,370.94
- November – Vendor Disbursements – \$15,338.48
- December – Vendor Disbursements – total presented at meeting
- Budget Appropriation – To recognize a final insurance payment for the 2023 restroom damage claim (Compensation Insurance) and to increase the 728000 Special Departmental Expense budget for the final vendor payment to CRBR Property Damage Services.

### 6. REPORTS

#### Facilities Update / City Maintenance Assistance

- City Park / Ballfield - Winterization
- Community Building
- Pool Winterization – CPO Tim Pierce

#### Recreation

- 2024 Rotary “Holiday Craft Fair” – follow-up
- Holiday & rental activities

#### Administrative –

- Per Capita Project – Pool Improvements / Contractor progress to date and scheduling for upcoming work
- Meeting with City Mayor and City Administrative Staff – Follow-up
- Custodial position – status, recruitment

#### Financial –

- Budget Overview thru November 30, 2024

### 7. BOARD / STAFF COMMENTS

### 8. ADJOURN